



Election Packet 2011-2012



Our World Neighborhood Charter School

Elementary School
Kindergarten to Grade 5
36-12 35th Avenue
Astoria, NY 11106

Middle School
Grade 6 to Grade 8
31-20 37th Street
Astoria, NY 11103

October 2011

Dear SA Candidate:

Congratulations! You have made the first step in making our school better! You have shown an active interest in becoming involved with the Student Association. Many positions are open for the election.

There are five major things that you must do:

1. First, review and discuss the responsibilities with your parents. Are you willing to put in the necessary time for this year? Can you manage the extra workload and still keep up with your grades? Why do you really want to be an officer in the SA?
2. Complete your SA Application, Petition, and Parent Acknowledgement Letter and send it to me no later than **November 4, 2011 by 5 p.m.** Late applications will not be accepted.
3. Begin your CAMPAIGN. You may want to make posters, buttons, flyers, banners, etc. (You must provide your own materials, including tape.). Posters may not be hung around the school building until the Campaign Period begins (**November 7-15th, 2011**).
4. Make sure your posters, literature, etc. are proof read! **YOU ARE ALSO RESPONSIBLE FOR TAKING DOWN MATERIALS AT THE END OF THE CAMPAIGN PERIOD.**
5. Begin your speech. Create a script and be ready by **November 9, 2011**, as you may be recorded on video to give your speech. All speeches must be cleared by the SA Sponsor on November 9, 2011.

There are other many ways to become involved in the Student Association without being an elected official. Please look out for announcements, I appreciate your enthusiasm and willingness to become a leader.

Should you have any questions, please e-mail me at MCrusante@owncs.org or via phone at 718-392-3405 ext. 206.

Good Luck!

A handwritten signature in blue ink, appearing to read "Mark Crusante".

Mr. Mark Crusante
SA Sponsor

Grades K-5
Grades 6-8

Tel: (718) 392-3405 Fax: (718) 392-2840
Tel: (718) 274-2902 Fax: (718) 274-7146
www.owncs.org

OWN Student Association Positions 2011-2012

This information sheet is provided to explain the elected positions and responsibilities on the Our World Neighborhood Student Association

President:

1. Preside over all Meetings of the Student Association
2. Serve as the official SA Spokesperson
3. Supervise enactment of all SA initiatives
4. Act as an ex-officio member of all committees created
5. Serve as the official representative of the SA Association to the Board of Trustees/ Executive Director
6. Perform all duties evolving from the office
7. Meets with Principal, Executive Director on matters pertaining to Student Affairs/Student Life
8. Other duties as assigned by the Advisor

First Vice-President (Junior or Senior Status):

1. Become President in case of removal, death, or resignation of the President
2. Coordinates all ad hoc committees created by the President or Board by:
 - a. Making sure the committee carries out its function
 - b. Overseeing all expenditures accumulated by a committee
 - c. Making sure the committee submits its recommendation and final report
3. Conducts the meetings of the SA meetings in the absence of the President
4. Acts as Chief Adviser to the President
5. Assumes responsibilities delegated to him/her by the President or Advisor

Secretary:

1. Records the minutes for all OWN SA Meetings
2. Reports on minutes at all OWN SA Meetings
3. Draft formal correspondence
4. Assume responsibilities to him/her by the President or Advisor

Treasurer:

1. Keep all accurate records of all SA activities/events
2. Aids in the annual membership drive and promotes SA
3. Presents an annual financial report

****You must maintain a 2.5 Grade Point Average to hold a position. You must also be available to attend meetings periodically with the Advisor on matters pertaining to SA****

2011 STUDENT COUNCIL CAMPAIGNING GUIDELINES (READ CAREFULLY!)

*You are not a candidate for office until all your credentials have been checked and you are declared a candidate by the Student Association Sponsor. Applications are due to Mr. Crusante no later than 5:00 pm on Friday, November 4, 2011. Students can only run for one specific Student Council office.

*Failure to abide by the following rules will disqualify you from seeking office.

***Campaigning for offices begins on November 7th and ends November 15th! After November 15th all posters and campaign materials MUST be removed.**

*Run-offs will be held for any position in which a candidate ties for the same position. If this occurs, students will vote again on the two candidates with the most original votes.

*Candidates must meet after school on November 9, 2011, between 3:30-4:30 p.m. to have their speeches recorded on video. Voting will occur in Social Studies classes. Failure to appear on this day will result in a "No speech" for the candidate.

*Students who are elected to be on Student Council must attend the General Student Council meetings. Please watch the scrolling announcements and check your email for the next meeting.

RULES FOR CAMPAIGNING

***Anyone not abiding by these rules may be disqualified from the election.**

1. Depending on the number of applicants, you may display only three posters to promote your campaign. No posters may be larger than a sheet of poster board. Tape should go diagonally across the corners of your posters or in an "L" shape in photo corner style.. Posters cannot have any references to social media outlets (facebook, twitter, etc) nor emails.

2. You are responsible for removing your campaign posters when the election is over.

3. You may NOT give any favors to your fellow students during the campaign. Absolutely no favors (money, candy, gum, etc.) are allowed.

4. You must campaign in a positive, fair spirit. Negative campaigning is prohibited! Any personal references about your opponent, any derogatory remarks about school or any group, all types of profanity, and any inappropriate language or messages (e.g., references to drugs or alcohol) are examples of negative campaigning and are strictly forbidden.

5. Ballots will be counted by the School Guidance Counselor and SA Sponsor. Results will be certified by the school Principal.

6. Elections are student elections; therefore, every aspect of the campaign must be student-centered. Parents are not permitted to participate in any part of the on-campus campaigning, including the displaying of any campaign posters, signs, or materials.



**OWN MIDDLE SCHOOL
2011-2012
Middle School Student Association Application (SA)**

Applicants Name: _____ Grade Level: _____

Homeroom Teacher: _____ Phone Number: _____

Circle the position you are applying for

President

Vice President

Secretary

Treasurer

8th grade representative

7th grade representative

6th grade representative

(Please answer questions on a separate sheet of paper attached to your application)

Why are you running for this position? Explain what you would like to accomplish or contribute as an officer this year.

Why would you make a good member of the student association? Explain the leadership qualities you possess.

What ideas do you have for school events or activities? How would the project benefit either OWN or the community?

What community service activities would you implement at OWNCS?

I, _____ hereby certify that I will abide by the rules set by the SA Sponsor and if elected or selected to a position within the SA will maintain at least a 2.5 overall grade point average. I will pledge to attend the majority of SA Meetings throughout the school year.

Signature of Applicant:

Date:

***Enclose with your application your Signature Petition and Parent Acknowledgement Letter**



Petition for Candidacy- Student Association Our World Neighborhood Charter School

Circle one: President Vice-President Treasurer Secretary

6th Grade Rep. 7th Grade Rep. 8th Grade Rep.

I, _____, do hereby submit myself as a candidate for office with the Student Association.

We, the undersigned, petition that this individual's name be placed on the ballot for the position desired. We confirm that we are currently enrolled as students at Our World Neighborhood Charter School.

#	Printed Name	Signature	Grade Level
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

#	Printed Name	Signature	Grade Level
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			

#	Printed Name	Signature	Grade Level
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			

We, the undersigned, petition that this individual's name be placed on the ballot for the position desired. We confirm that we are currently enrolled as teachers at Our World Neighborhood Charter School.

#	Teacher's Printed Name	Signature	Subject
1			
2			
3			
4			
5			