



# Our World Neighborhood Charter School

36-12 35th Avenue, Astoria, NY 11106 (718) 392-3405

## CERTIFICATED EMPLOYMENT APPLICATION

**NAME:** \_\_\_\_\_ **SSN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(###-##-###) (MM/DD/YYYY)

**ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
(Street City State Zip) (##) ###-####

**E-MAIL ADDRESS:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_  
(##) ###-####

**GRADE LEVEL/POSITION PREFERRED:** (Please mark with an "✓")

- Elementary School
- Middle
- Special Education

Preferred Grades: \_\_\_\_\_

Subject Areas: \_\_\_\_\_

**DATE AVAILABLE FOR EMPLOYMENT:** \_\_\_\_\_ **TOTAL NUMBER OF YEARS TEACHING:** \_\_\_\_\_  
(MM/DD/YYYY) (Excluding student teaching and substituting)

Are you legally authorized to work in the United States?  Yes  No

Will you now or in the future require sponsorship for employment visa status (e.g., H-1 B visa status)?  Yes  No

### NY CREDENTIALS:

\_\_\_\_\_  
 Held Expiration Date: \_\_\_\_\_  
 Applied For Date of Application: \_\_\_\_\_  
 In Progress Expected Completion Date: \_\_\_\_\_

\_\_\_\_\_  
 Held Expiration Date: \_\_\_\_\_  
 Applied For Date of Application: \_\_\_\_\_  
 In Progress Expected Completion Date: \_\_\_\_\_

### PRESENT POSITION:

Position Title: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

(##) ###-####

### EDUCATION AND PROFESSIONAL TRAINING

Institution	Location	Date (From/To)	Degree	Major/Minor

Number of semester units of graduate work beyond B.A. or B.S.: \_\_\_\_\_ Beyond M.A. or MS.: \_\_\_\_\_

### REGULAR TEACHING EXPERIENCE

From (MM/DD/YYYY)	To (MM/DD/YYYY)	School/District	Grade/Subject	Principal's Name

(List most recent first)

## STUDENT TEACHING EXPERIENCE

From (MM/DD/YYYY)	To (MM/DD/YYYY)	School/District	Grade/Subject	Principal's Name

**PROFESSIONAL REFERENCES:** (Persons familiar with your work as a teacher.) At least one from a supervisor preferred.

Name	Address	Position	Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

**DO YOU SPEAK A LANGUAGE OTHER THAN ENGLISH?**  Yes  No Which language? \_\_\_\_\_

Do you speak the language fluently?  Yes  No Write it?  Yes  No

**BRIEFLY REVIEW THE TYPES OF EXPERIENCES YOU HAVE HAD AS A TEACHER. YOU MAY INCLUDE SIZE OF SCHOOL, TYPE OF ORGANIZATION (TEAM, OPEN SPACE, TRADITIONAL, ETC.), INNOVATIVE PROGRAMS, CATEGORICAL PROGRAMS.)**

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**LIST OTHER TRAINING, EXPERIENCES, ACTIVITIES, OR INTERESTS WHICH YOU BELIEVE CONTRIBUTE TO YOUR ABILITY AS A TEACHER.**

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Has your credential ever been suspended or revoked?  Yes  No

Have you ever been dismissed or asked to resign from any teaching position?  Yes  No

Have you ever been convicted of a crime other than a traffic violation?  Yes  No If so, when, where and the disposition of the case? \_\_\_\_\_ (The above question must be answered, irrespective of any dismissal under the provisions of 1203.4 of the Penal Code.) Conviction is not an automatic bar to employment in all cases. Each case is treated individually.

If yes to any of the last 3 questions, please explain below, including disposition of the situation.

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**I HEREBY CERTIFY that all statements made in this application are true and correct to the best of my knowledge and I authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(MM/DD/YYYY)

Our World Neighborhood Charter School provides equal opportunity and access to school programs for all persons regardless of race, gender, ethnicity, sexual orientation, religion, color, national origin, ancestry, age or handicap in every aspect of personnel policy, practice and school program accessibility as required by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.



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No information given will be used to discriminate against or give preference to any individual in any personnel transaction.

Information provided will assist the school in accurately compiling required statistical reports of Federal and State agencies.

Name: \_\_\_\_\_  
(Last, First)

Gender:  Male  Female

Source of Referral (Applicants Only)  
Who or what agency or other source sent you to this school to apply?  
\_\_\_\_\_

### ETHNICITY

Are you Hispanic or Latino?  Yes  No

### CHECK ONE OR MORE BOXES WHICH BEST IDENTIFIES YOUR RACIAL BACKGROUND

**Hispanic or Latino**

**American Indian or Alaskan Native** (of the original people of North America and who maintain cultural identification through tribal affiliations or community recognition)

**Black or African American** (of any of the Black racial groups or Africa)

**White** (of the original people of Europe, North Africa, or the Middle East)

**Asian** (you must check one or more boxes below)

- Asian Indian     Chinese     Hmong     Korean     Vietnamese
- Cambodian     Filipino     Japanese     Laotian     Other Asian

**Pacific Islander** (you must check one or more boxes below)

- Guamanian     Hawaiian     Samoan     Tahitian     Other Pacific Islander

### LANGUAGE ABILITY

Fluent in \_\_\_\_\_

Able to Speak \_\_\_\_\_

Able to Read and Write \_\_\_\_\_

### CHECK ALL CATEGORIES BELOW WHICH ARE APPLICABLE

- Hearing Loss of 50 % in both ears
- Speech Loss or Impairment
- Vision Loss (use of glasses does not apply)
- Impairment due to amputation, loss of functions
- Other (specify) \_\_\_\_\_



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NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(MM/DD/YYYY)

Please check the boxes below to make sure that you have sent all the items we require.

- Our World Neighborhood Charter School application form
- Resume
- Letter of application (stating educational philosophy)
- Copy of valid New York credential(s)